

**NORTH ALGONA WILBERFORCE  
SPECIAL MEETING OF COUNCIL  
MARCH 24, 2020  
MINUTES  
3:30 PM**

Present: In Council Chambers - Mayor Brose  
Councillors: Present in Council Chambers - Melvin Berndt, Doug Buckwald and Maria Robinson.  
Councillors: Present electronically – Janet Reiche-Schoenfeldt  
Staff: Present in Council Chambers – Mackie McLaren acting clerk, recording secretary Laura Griffith, Public Works director Perry Ashick and CEMC Stephen Doering.  
Staff: Present electronically – CAO Andrew Sprunt and Fire Chief Kevin Champ

1. MEETING CALLED TO ORDER

Mayor Brose called the meeting to order at 4:34 PM.

2. MOMENT OF REFLECTION

Moment of reflection held.

3. DECLARATION OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

None

4. BUSINESS FOR WHICH MEETING WAS CALLED

4.1 By Law 2020-39 Amendment to Procedural By Law for electronic meetings

Due to the COVID – 19 pandemic and understanding the importance of keeping the business of the township progressing Council amended Procedural By Law 2018-105.

MOVED BY Councillor Buckwald

4.1

SECONDED BY Councillor Robinson:

WHEREAS the Province of Ontario has declared a state of emergency during the COVID - 19 pandemic;

AND WHEREAS Council wishes to hold an Electronic Council meeting during this state of emergency;

AND WHEREAS Procedural By-law 2018-105 is silent on holding electronic Council Meetings;

AND WHEREAS the Province of Ontario has amended the Municipal Act to permit Councils holding an electronic meeting during a state of emergency to count the Members attending electronically as part of the meeting quorum, and would be permitted to vote;

AND WHEREAS the Township has the technical equipment that will permit the electronic attendance of Members and staff, but it does not have the equipment to live stream the meeting to the general public;

AND WHEREAS the amendment requires the audio of the meeting to be uploaded to the Township's social media sites for the public who chooses not to attend the meeting in person.

NOW THEREFORE the Council of North Algona Wilberforce Township ENACT THE FOLLOWING BY-LAW:

By-Law 2020–39 being a By Law to Amend By-Law 2018-105.

Carried

4.2 By-Law 2020-40 to delegate Council's Authority

MOVED BY Councillor Buckwald  
SECONDED BY Councillor Berndt

4.2

WHEREAS the Municipal Act, S.O. 2001 c. 25 as amended, Section 23.1 (1) provides that a municipality may delegate its powers and duties to a person or body subject to the restrictions set out in the Act;

AND WHEREAS the Municipal Act S.O. 2001 c. 25 as amended, Section 23.3 (1) provides for restrictions and powers which cannot be delegated;

AND WHEREAS the Council of the Corporation of North Algona Wilberforce Township deems it desirable to delegate certain authority and powers in the event that Council or its Committees are unable to act due to the current COVID 19 outbreak.

NOW THEREFORE the Council of North Algona Wilberforce Township ENACT THE FOLLOWING BY-LAW:

By-Law 2020-40 being a By-Law to delegate Council's Authority to the Chief Administrative Officer/Acting Clerk and Mayor to make decisions related to and /or during COVID 19.

THAT By Law 2020 – 40 be passed as amended.

Carried

4.3 Extension of office/township buildings closure to the public

Council direction – Public access will reopen when the Province lifts the State of Emergency.

4.4 Potential Spring Highwater issues

CEMC reported that indications are favorable at this time and are being monitored.

No Municipality has declared state of emergency due to COVID – 19.

Fire Chief reported that the Fire Department has not issued a fire ban at this point.

5. CLOSED MEETING

MOVED BY Councillor Robinson  
SECONDED BY Councillor Buckwald

5.1

THAT Council go into closed meeting pursuant to Section 239 (2) (b) of the Municipal Act for

1 – Personal Matters about an identifiable individual at 5:02 PM.

Carried

MOVED BY Councillor Berndt  
SECONDED BY Councillor Buckwald

5.2

THAT Council comes out of Closed session at 5:11 PM.

Carried

MOVED BY Councillor Berndt  
SECONDED BY Councillor Robinson

5.3

THAT pursuant to the Municipal Act S.O. 2001, c 25, Section 228 (1), Council hereby appoints Andrew Sprunt, Chief Administrative Officer/ Operations Manager as the Municipal Clerk until May 31, 2020.

Carried

6. CONFIRMING BY LAW

MOVED BY Councillor Buckwald

6.

SECONDED BY Councillor Reiche-Schoenfeldt

THAT By-Law 2020 – 41 being a By Law to confirm the proceedings of Council for March 24, 2020

Be read a first and second time this 24<sup>th</sup> day of March 2020

And Finally passed this 24<sup>th</sup> day of March 2020.

Carried

7. ADJOURNMENT

MOVED BY Councillor Robinson

7.

SECONDED BY Councillor Reiche-Schoenfeldt

THAT this Special meeting of Council adjourns at 5:15 PM.

Carried

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Mayor James Brose

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CAO/Acting Clerk Andrew Sprunt