

**THE CORPORATION OF NORTH ALGONA WILBERFORCE TOWNSHIP**  
**AGENDA**  
**ROAD COMMITTEE**  
**APRIL 16, 2018**  
**2 PM**

1. Call to Order
2. Declaration of Pecuniary Interest
3. Approval of the March 19, 2018 minutes
4. Business Arising
5. Public Works Report  
5.1 Lett's Cemetery Road
6. Transfer Site Fees
7. New Business  
7.1 Building repairs
8. Next Meeting: May 21, 2018 at 2:00 PM
9. Adjournment

**NORTH ALGONA WILBERFORCE TOWNSHIP**

**ROADS COMMITTEE MEETING**

**MONDAY MARCH 19, 2018, 2:00 PM**

PRESENT: Chair Dave Plumb, Mayor Deborah Farr, CAO/OM Andrew Sprunt, Clerk Marilyn Casselman

1. Call Meeting to Order

Chair Plumb called the meeting to order

2. Declaration of Pecuniary Interest

None declared

3. Approval of Minutes

Committee did not receive a copy of the minutes of January 25, 2018 and they will be brought back to the table on April 16, 2018

4. Public Works Report / Letts Cemetery Road

CAO/OM advised Committee that the report was submitted at the last regular meeting of council. He gave a verbal report:

- The roads department took possession of the 1-ton truck.
- There is an tender out - Request for Proposal PW 18-01, Letts Road Asphalt Pulverizing Project Mr. Sprunt explained that the road itself consists of two layers of asphalt with a gravel base between them. These layers are trapping moisture between them leading to pot holes. The Tender is requesting pulverization of 3 km of the road. Estimated expected cost will be \$400,000. Restrictions have been placed on awarded company, stipulating that this work be done over a period of 6 days with no work being done on the weekend. Start time will be from 7 am until 8 pm. The company will take care of their own traffic control. The road way will not be closed and will remain passible to traffic. Closing day will be April 6<sup>th</sup> with contract being awarded by April 14<sup>th</sup>, 2018

5. 2018 Plough Truck Tender.

Mr. Sprunt spoke through the chair in regards to the tendering for the Plow Truck. He suggested to Council that if the tender would go out in September 2018 for delivery in 2019 it could form part of the 2019 budget. Decisions will need to be made about projects prior to the Lame Duck Period. A Budget meeting will take place after the auditors have been here, their first day being

March 20. The money for the truck will be taken out of surplus and placed in reserves for use on these projects.

## 6. Transfer site fees

Mr. Sprunt discussed with the committee the need to look at the fees being charged at the transfer sites versus what it is actually costing to run the sites. Our current structure is not keeping up adequately with the expenses. He is suggesting an increase to \$3.00 dollars a bag. Each residential property will receive 12 free waste tags as an incentive to look after their waste in a more progressive and conservational manner.

Direction: That staff investigate waste and the haulage of waste and bring a report back to council. This will include costing, versus tipping fees, for each site.

Discussion ensued around the expense, pros and cons, to buy a compactor. The proposal to buy a compactor would require the engineers to prepare an amendment to our ECA. It was taken off the table.

## 7. New Business

1 – Request that this be added to all agendas going forward

2 – Roads that need attention, Walsh Road, Waito Station Road, Island View

Andrew Sprunt, advised that these roads will be discussed at budget. Perry Ashick will be advised that when they start gravelling that Waito Station be the first.

Island View – Island View will require a geo technical report before we can determine what we can do. We will also need to a road survey to determine the area we have to work with.

Information going forward: Andrew Sprunt gave a brief outline of Road Projects that are in the capital budget this year. Also, discussed was the launch at Tramore. Mr. Sprunt advised that work to remove the Crib will not start until after the spawning period late summer, early fall.

Next Meeting April 16, 2018, at 2 pm

---

Chair Dave Plum

---

Clerk Marilyn Casselman



## Township of North Alton Wilberforce COUNCIL / COMMITTEE REPORT

<b>Title:</b>  Letts Cemetery Pulverization and Compaction	<b>Date:</b>	April 9 2018
	<b>Council/Committee:</b>	Committee
	<b>Author:</b>	Andrew Sprunt CAO/OM
	<b>Department:</b>	Public Works

### **RECOMMENDATIONS:**

That Council accepts the report on Letts Cemetery Road recommending awarding the RFP to Greenwood Paving of Pembroke for a total not exceeding \$15941.00 not including HST

And that Council further authorizes public works to hire a contractor by the hour to grade and compact the road after pulverization.

### **BACKGROUND:**

In march the Township issued a Request for Proposals, this was advertised both in the newspaper as well as the Township Web site.

One proposal was received from Greenwood Paving (Pembroke) Ltd.

Staff have reviewed the proposal and recommend that Council approve the submission from Greenwood.

Further Public Works recommends that Council increase the scope of the work from 3km to 3.9 km.

The total price as submitted \$12725.00 plus HST

Additional work 3.57 @r metre = \$3213.00 plus HST

At this time Public works would like to request moving forward with hourly contracted equipment to grade and compact the road at the time of pulverizing.

**ALTERNATIVES:**

Retender or do nothing

**FINANCIAL IMPLICATIONS:**

**15,941.00 from proposed budget of 400,000.**

**ATTACHMENTS:**

**CONSULTATIONS:**

**Author:** \_\_\_\_\_  
signature

**Other:** \_\_\_\_\_  
signature

**Treasurer** \_\_\_\_\_  
signature

**C.A.O.** \_\_\_\_\_  
signature